

Henderson Memorial Public Library
54 E. Jefferson Street
Jefferson, OH 44047

Regular Board Meeting

December 10, 2024

6:00 P.M.

CALL TO ORDER: Shannon Jones called the meeting to order at 6:00 P.M. and led the pledge of allegiance.

ATTENDANCE:

Members Present:	Ken Hall	Pat Bradek	Bonnie Warren	Jessica Bailey
	Fred Portz	Shannon Jones	Chris Miller	
Members Absent:	Scott Wludyga	Fred Grimm		
Also Present:	Ronni Charles	Karen Pierce		
Guest Present:				
Public Comments:				

AGENDA: **Motion 48-24:** Jessica Bailey made a motion to approve the agenda. Fred Portz seconded the motion. Motion carried.

MINUTES: **Motion 49-24:** Bonnie Warren made a motion to approve the minutes. Pat Bradek seconded the motion. Motion carried.

FISCAL OFFICER'S REPORT:

- ✓ Ronni Charles reviewed November 2024 financial reports with all in attendance.
- ✓ Ronni stated that for the month of November 2024 our investments increased by 17,717.79. The investment manager continues to purchase bonds that have better returns.
- ✓ Ronni stated for the month of November 2024 PLF decreased 3.4% from the previous year. The remainder of 2024 newest figures from the State of Ohio expect state tax revenues to be decreased by -1.9%.
- ✓ Ronni discussed the first pay of 2025. Due to the pay date being 1/1/25 the staff have all agreed that their pay can be posted on 1/2/25.

DIRECTOR'S REPORT:

- ✓ Karen discussed our Library receiving a AED through the Denzel Ward of the Cleveland Browns program, Make Them Know Your Name. Training for all staff is on December 23rd @ 2:30p. This is not mandatory for the staff. Karen would like to close the Library for the remainder of the day. There will be a staff potluck after the training. Board members agreed.
- ✓ Karen reviewed with all her other meeting and workshops she attended.

More details are attached in the Directors Report.

COMMITTEE REPORTS:

Building & Grounds: No Report.

Tech: Scott will be hosting a CHAT GPT class at the Library on December 16th.

Planning Committee: No report.

Finance: Ronni discussed the 2025 proposed budget that needs to be finalized and the 5 year projection reports.

Motion 50-24: Fred Portz made a motion to approve the final 2025 budget as written. Ken Hall seconded the motion. Jessica Bailey did roll call and all approved. Motion carried.

Nominating: No report.

Personnel: No report.

Henderson Memorial Public Library
54 E. Jefferson Street
Jefferson, OH 44047

Regular Board Meeting

December 10, 2024

6:00 P.M.

Policy: Meeting is in the process of being scheduled.

HFAC: Karen stated that a Golf outing at Hickory Grove is being planned for July 12, 2025.

OLD BUSINESS:

NEW BUSINESS:

Motion 51-24: Pat Bradek made a motion to approve the 2025 staff salary increased of 3%. Jessica Bailey seconded the motion. Motion carried.

Motion 52-24: Ken Hall made a motion to adjourn the meeting. Bonnie Warren seconded the motion. Motion carried.

With no further business, Shannon Jones adjourned the meeting at 7:10 pm.

Ronni Charles, Fiscal Officer

Jessica Bailey, Secretary