

Henderson Memorial Public Library
54 E. Jefferson Street
Jefferson, OH 44047

Regular Board Meeting

January 14, 20245

6:00 P.M.

CALL TO ORDER: Shannon Jones called the meeting to order at 6:00 P.M. and led the pledge of allegiance.

ATTENDANCE:

Members Present: Ken Hall Pat Bradek Bonnie Warren Jessica Bailey
Fred Portz Shannon Jones Chris Miller Scott Wludyga Fred Grimm

Members Absent:

Also Present: Ronni Charles Karen Pierce

Guest Present: Cheryl Principi; Rose Portz

Public Comments:

AGENDA: **Motion 1-25:** Fred Grimm made a motion to approve the agenda. Scott Wludyga seconded the motion. Motion carried.

Election/Swearing in of Officers:

Fred Grimm and Jessica Bailey were elected as Trustees at the annual 2024 Association meeting.

Nominated Officers are Shannon Jones President, Scott Wludyga Vice-President & Jessica Bailey Secretary. All approved. Chapin Longden swore in all elected officers and Trustees as well as the Fiscal Officer.

Appoint Committee Members: Shannon passed around the committee sign up sheet. All selected their committees.

MINUTES: **Motion 2-25:** Fred Portz made a motion to approve the regular meeting minutes. Ken Hall seconded the motion. Motion carried.

FISCAL OFFICER'S REPORT:

- ✓ Ronni Charles reviewed the December 2024 financial reports with all in attendance.
- ✓ Ronni stated that in December she received tax funds that was calculated from the sales tax holiday. The Library received 1,847.01.
- ✓ Ronni stated that for the month of December 2024 our investments decreased by 14,404.79. A response is attached from our FCB Investment Advisor.
- ✓ Ronni stated for the month of December 2024 PLF increased 2.8% from the previous year. For 2024 the PLF funds decreased in total 6% from the prior year.
- ✓ Ronni Charles announced that she will be retiring in 2026. Final work date will be 6/30/26.

DIRECTOR'S REPORT:

- ✓ Karen reviewed with all in attendance all of the December 2024 activities.
- ✓ Karen is currently working on filling two open positions. Karen has discussed our staff Member Marley who needs surgery and all need to approve her to be on leave without pay. All approved.
- ✓ Karen will be searching for a groundskeeping/plowing contractor soon. Our current contract expires in April.
- ✓ All report details are attached.

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COMMITTEE REPORTS:

Building & Grounds: Nothing to report.

Tech: Nothing to report.

Planning Committee: Nothing to report.

Finance: No report.

Nominating: No report.

Personnel: Nothing to report.

Policy: Nothing to report.

Henderson Fun(d) Association: Nothing to report.

OLD BUSINESS:

NEW BUSINESS:

Discussion will start regarding the net levy committee.

Motion 3-25: Pat Bradek made a motion to adjourn the meeting. Ken Hall seconded the motion. Motion carried.

With no further business, Shannon Jones adjourned the meeting at 6:53 pm.

Ronni Charles, Fiscal Officer

Jessica Bailey, Secretary